



Agent Training 2.4
Integrating Property Me
Data

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Integrating PropertyMe Data



BEFORE LINKING TO SENSOR
Set-up Sensor Global as a new
supplier in PropertyMe.

1. SENSOR DETAILS

Company: Sensor Global Pty Ltd
ABN: 50642017767
Website: <https://sensorglobal.com>
Email: support@sensorglobal.com

7/3 Koala Cres, West Gosford
NSW 2250 Australia

BSB: 062 692
Account: 7567 8971

Reference: Invoice Number (starts
with SGS)

Also ensure you have all your
Contractors (electricians) that you
will be using for Sensor work
already set-up within Property Me
as a supplier with all their contact,
ABN and payment information.

The image displays three overlapping screenshots of the PropertyMe web application interface. The top screenshot shows the 'Contacts' page with a table of contacts and a 'Sensor' entry highlighted. The middle screenshot shows the 'New Supplier' form with the 'Contact' tab selected, displaying a 'New Supplier Contact' section with a 'Select Contact' button and a 'People' section with input fields for name, salutation, and phone numbers. The bottom screenshot shows the 'New Supplier' form with the 'Supplier' tab selected, displaying 'Supplier Details' including ABN (50 642 017 767), Website (www.sensorglobal.com), Bill account (485 - Fire protection), Bill priority (Normal), and Auto approve bills (Yes/No). A blue callout bubble points to the 'Bill account' dropdown menu.

The Bill Account you select is whatever you currently use for Smoke Alarm maintenance

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LINKING SENSOR TO PROPERTY ME
Authorising Sensor gives your consent for Sensor to access your PropertyMe data.

2. LOGIN to Sensor
Go to agent.sensorglobal.com and login with the credentials you created when setting up your Sensor account.

3. SETTINGS
Click the cog wheel on the bottom left of the menu bar to access settings

Integration with Sensor Global is a **TWO-WAY** integration.

Once installation jobs are completed, invoices for the Contractor and the annual Sensor Global Subscription will go back into your trust system.

Once integration is turned on, please do not switch it off.

SETTINGS eLearning Support

BUSINESS SETTING AGENTS CONTRACTORS INTEGRATIONS COMMUNICATION PREVIEWS PURCHASE STOCK

EDIT BUSINESS SETTING

Business Name * Moo Real Estate Business Principal / Manager * Minnie Moo

Business Manager Email * karen.myers+KylieKooAA@sensorglobal.com Business Address * 15 / 3 Koala Crescent, West Gosford, NSW

Phone Code * + 61 Phone Number * 455104959 Timezone * Australia/Canberra

Entry Notice

Auto Invite New Asset Owners

Email Signature *

Kind R
Moo Real Estate
02 4300 0000

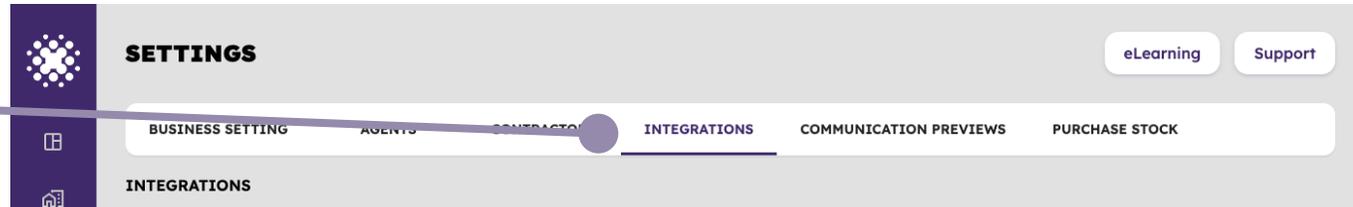
This email signature will be used for the purpose of Entry Notices and all email correspondence generated within Sensor Global.

Submit Cancel

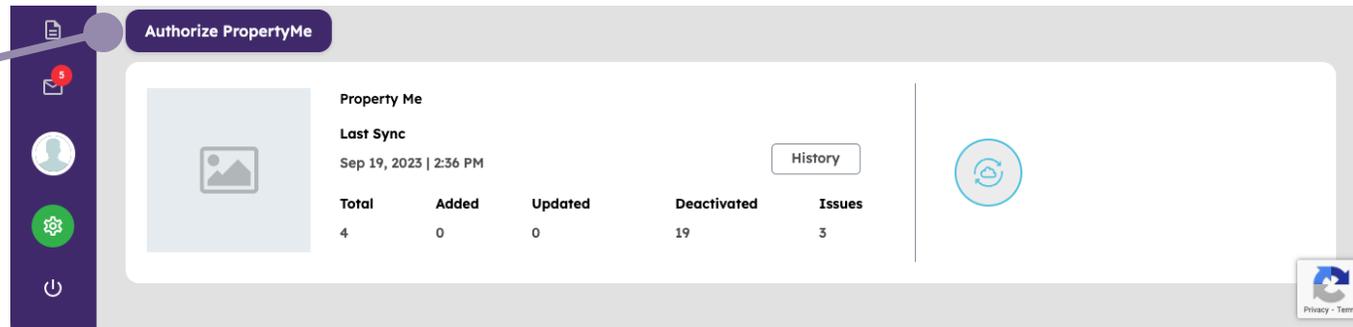
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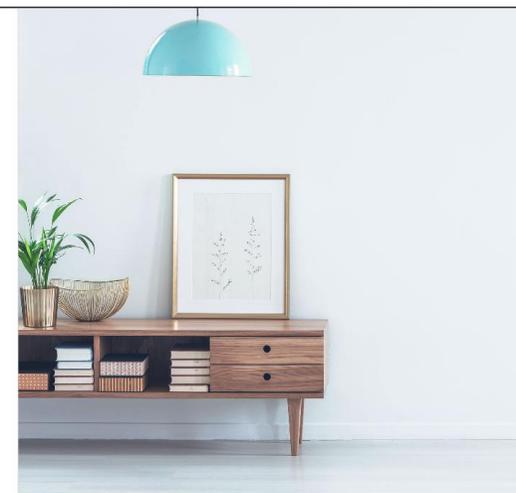
4. INTEGRATIONS
Go into the INTEGRATION tab



5. AUTHORIZE PROPERTYME
Scroll down the page until you see the section for PropertyMe integration. CLICK the Authorize PropertyMe button.



6. LOGIN TO PROPERTYME
You will be automatically redirected to the PropertyMe login page. Login with your PropertyMe admin credentials.



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7. SENSOR GLOBAL PERMISSION
You will be taken to a page where you can give permission for your data to be accessed by Sensor Global.

8. YES, ALLOW
If you want to use the Sensor Global platform to monitor the smart IoT devices for the properties you manage, click YES, ALLOW.

PropertyMe

property^{me}

Sensor Global

is requesting permission to view or make changes to your data

Which portfolio would you like to allow this integrator to access?

Sensor

The integrator is requesting access to the following information from your portfolio

- Properties - Read & Write**
View existing properties in your portfolio including address, property type, tenant and owner assigned to the property. Create new properties, add comments and attach documents to new & existing properties.
- Activities - Read only**
View your existing inspections, jobs and tasks.
- Bills - Read & Write**
View your existing bills. Create new bills and attach documents to new and existing bills.
- Contacts - Read & Write**
View your existing contacts including tenants, owners & suppliers. Create new contacts, add comments and attach documents to existing contacts.
- Other**
Read messages
Offline Access

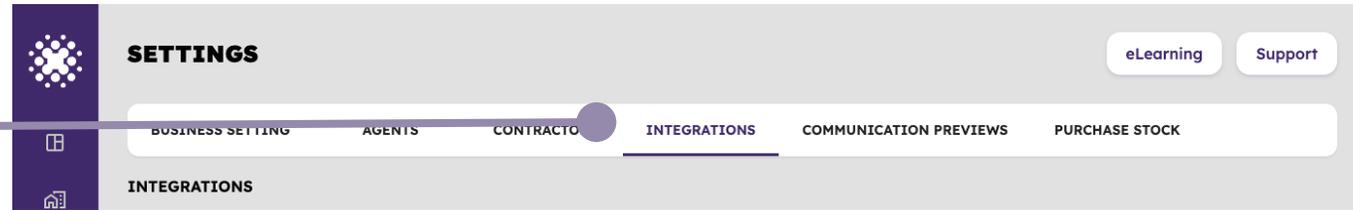
No, Do Not Allow Yes, Allow

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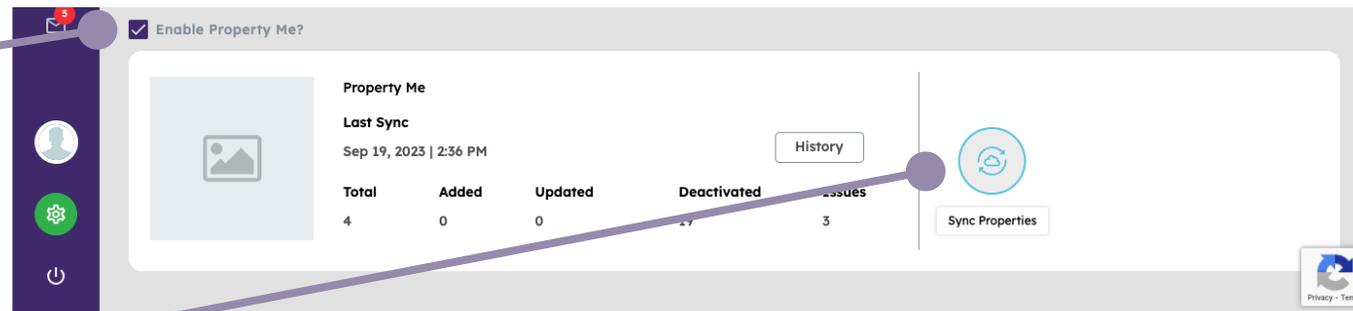
9. BACK TO SENSOR

You will be brought back to the Sensor Agent Portal INTEGRATION tab.



10. ENABLE PROPERTYPE

The authorize button has now been replaced with a check box for Enable PropertyMe. This is auto checked upon your authorization.



11. SYNCING PROPERTY DATA

If you do nothing, your data will be automatically synced at 5am your local time. If you want to sync immediately, click the Sync Properties circle.

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12. GETTING INFORMATION BACK TO PROPERTY =ME
When a job is completed, the invoices will be displayed against the property in PropertyMe.

NO work orders need to be created in PropertyMe

NOTE:
Please ensure that all contractors you use to install Sensor devices are entered as Suppliers in Property Me before they begin.

The screenshot displays the PropertyMe software interface. On the left is a navigation menu with options like Setup, Dashboard, Inbox, Properties, Contacts, Listings, Jobs, Inspections, Keys, Tasks, Reminders, Reports, Messages, and Accounts. The main area shows a 'Bills' section with a summary of 0 Bills and 0 Approvals. A table lists bills, with one bill selected: #60 from Sensor Global Pty Ltd for 2312 PropertyMe Property, due on 25/09/2023 for \$120.00. Below this, a detailed view for 'Bill #60 - Sensor Installation' is shown, including buttons for Pay, Delete, Edit & Replace, and Copy. It lists metadata such as Created Date (25 Sep 2023), Reference (inv94i94), Supplier (Sensor Global Pty Ltd), and Linked Job. A 'Bill Details' table at the bottom shows the contact as 'Property Owner Name', folio as 'OWN00019', chart account as 'Fire Safety', detail as 'Sensor Installation', and amount as '\$120.00'. A top right summary box shows a total of \$10,442.12 due.

Bill #	Supplier	Property	Ref	P	Due	Detail	Tax	Amount
#60	Sensor Global Pty Ltd	2312 PropertyMe Property	inv94i94		25/09/2023	Sensor Installation		\$120.00

Created Date	Reference	Supplier	Linked Job	Payment
25 Sep 2023	inv94i94	Sensor Global Pty Ltd		
Due Date	Property	Priority		Processed by
25 Sep 2023	2312 PropertyMe Property	Normal		

Contact	Folio	Chart Account	Detail	Tax	Amount
Property Owner Name	OWN00019	Fire Safety	Sensor Installation		\$120.00

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13. SENSOR GLOBAL ANNUAL SUBSCRIPTION INVOICES

Annual subscription invoices for the Sensor Global Monitoring are raised upon installation.

They renew annually and will be invoiced each year and will be displayed against the property.



To: {Property Owner}
C/- {Agency}
{Agency Street Address}
{Agency Suburb, State, Postcode}

From:
Sensor Pty Ltd
7/3 Koala Cres
West Gosford NSW 2250

ABN: 50 642 017 767

Tax Invoice SGS/2023/08211

Property ID:
12320000

GL code: Cost Center:
Property address:
123 Happy Street,
Happyville, NSW 2000

Invoice Date: 09/12/2023 **Due Date:** 09/12/2023 **Source:** S00310

Description	Quantity	Unit Price	Taxes	Total Price
Annual Subscription 09/06/2023 to 08/06/2024	1.00 Units	80.91	GST Sales	\$ 89.00
Untaxed Amount				\$ 80.91
GST 10%				\$ 8.09
Total				\$ 89.00

Please use the following reference for your payment: **SGS202308211**

Pay to: Sensor Pty Ltd
BSB 062 692
Account 7567 8971

Thank you for your business and for helping make properties safer.